



Heart Lake Program Center  
1002 Adirondack Loj Road  
Lake Placid, NY  
518-523-3441 | [jobs@adk.org](mailto:jobs@adk.org)

## **JOHNS BROOK LODGE HUT CREW**

ADK (Adirondack Mountain Club) works to protect New York State wild lands and waters by promoting responsible outdoor recreation and building a statewide constituency of land stewardship advocates. Since 1922, the organization has worked to increase access to the backcountry by building trails, conserving natural areas, and developing a stewardship community that supports the ethical and safe use of New York's outdoor spaces. A member, donor, and volunteer-supported organization, ADK reaches across New York through its 27 chapters to inspire people to enjoy the outdoors ethically.

### **POSITION SUMMARY**

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The Johns Brook Lodge Hut Crew is responsible for performing the daily operations of the lodge during the summer full-service season, including meal service, cleaning, supplies pack-ins, and information services. Meal service includes prepping, cooking, and serving meals to guests. There are also two cabins and three lean-tos on property that staff clean between guest reservations. The Hut Crew is also responsible for seeing that guests are provided with accurate, objective trail information, and with communicating information about reservations to the front desk at Adirondack Loj.

### **KEY RESPONSIBILITIES**

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#### **Guest services – 80%**

- Provide a welcoming atmosphere to guests and passers-by hikers
- Provide accurate trail information
- Assist guests with the check-in/check-out process
- Communicate with DEC on rescues, provide first aid when necessary
- Execute food service at lodge between June and August
- Transport food to Johns Brook Lodge and trash/recycling from Johns Brook Lodge weekly

#### **Property Maintenance – 20%**

- Handle daily maintenance and monitoring of propane and water systems
- Execute daily cleaning operations in the lodge, cabins and lean-tos
- Manage vault privy system, change barrels as needed
- Complete rotating weekly cleaning chores inside the lodge

### **QUALIFICATIONS**

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#### **Basic:**

- A passion for outdoor education and a commitment to the mission, values, and vision of the Adirondack Mountain Club

- Self-driven and comfortable working both independently and with a team
- Valid driver's license and reliable, transportation for work-related travel
- Experience with basic cooking and baking
- Ability to work outdoors, sometimes in inclement weather
- Ability to navigate 3.5 miles by foot over rough terrain with heavy pack loads

Preferred:

- Some experience in a food service setting
- Some experience in a hospitality setting

## **BENEFITS AND COMPENSATION**

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Reports to: Johns Brook Property Coordinator

Supervises: N/A

Classification: Full-time, Seasonal, non-exempt

Dates: Mid-May to Labor Day; option to stay through Indigenous Peoples' Day

Salary/Wage: \$15.00/hour

Benefits: Paid sick time

Perks: Free ADK membership; option for Leave No Trace Trainer workshop; free ADK workshops; discounts on store merchandise and rental equipment.

Housing: Shared on-site housing available at Heart Lake Program Center with three meals a day for a small deduction.

## **APPLICATION QUESTIONS**

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The following questions appear in our [online job application form](#):

- Why would you like to work at the Adirondack Mountain Club? Specifically, what attracted you to this position and what skills are you hoping to gain?
- Describe any employment experiences that demonstrate your commitment to customer service.
- What skills, interest and experiences do you feel qualify you for a hospitality position with the Adirondack Mountain Club?
- What experiences do you have, work or otherwise, in a fast-paced environment?
- The Adirondack Mountain Club is a collaborative organization that relies on teamwork. Many of our staff also live in shared communal housing. What positive qualities would you bring to our team?
- What are we missing? This is an opportunity for you to add your personal story or perspective. Take a moment to explain any additional experiences, attributes, or abilities you feel add to your qualifications.

## **ORGANIZATIONAL STATEMENT**

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As an organization, we appreciate a diverse set of skills and candidates eager and willing to grow and learn with our organization. As such, our job descriptions are general overviews, not a mandatory comprehensive list. If you feel passionate about our efforts and believe that you have the skills and aptitude to succeed in this role, we want to hear from you.

ADK affirms its commitment to equal employment opportunity for all individuals. Decisions about recruiting, hiring, training, promotions, compensation, benefits, and all similar employment matters are made in compliance with all federal, state and local laws and without regard to race, color, religion, gender, ethnic or national origin, age, physical or mental disability, sexual orientation, gender identity, familial status, military status or any other classification protected by federal or state law. Any discrimination in the workplace against persons protected by equal employment opportunity laws is illegal and against policy.