

## JOHNS BROOK LODGE HUT CREW

ADK (Adirondack Mountain Club) works to protect New York State wild lands and waters by promoting responsible outdoor recreation and building a statewide constituency of land stewardship advocates. Since 1922, the organization has worked to increase access to the backcountry by building trails, conserving natural areas, and developing a stewardship community that supports the ethical and safe use of New York's outdoor spaces. A member, donor, and volunteer-supported organization, ADK reaches across New York through its chapters to inspire people to enjoy the outdoors ethically.

### POSITION SUMMARY

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The Johns Brook Lodge (JBL) Hut Crew is responsible for performing the daily operations of the lodge during the summer full-service season, including meal service, cleaning, supplies pack-ins, and information services. Meal service includes prepping, cooking, and serving meals to guests. There are also two cabins and three lean-tos on property that staff clean between guest reservations.

The Hut Crew is also responsible for communicating information about reservations to the front desk at Adirondack Loj, as well as providing guests with accurate, objective trail information, while supporting the messaging and vision of the Adirondack Mountain Club, surrounding responsible outdoor recreation and education.

JBL Hut Crew will also periodically have the support of a "Summer Host" volunteer. This volunteer position is to help support staff in guest interactions, and cleaning tasks.

### KEY RESPONSIBILITIES

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#### **Food Services – 60%**

- Execute food service at lodge between June and August
- Transport food to Johns Brook Lodge and trash/recycling from Johns Brook Lodge weekly
- Set up and serve meals and beverages to guests
- Make morning and evening announcements to guests
- Wash and return plates, dishes, and eating utensils to storage areas
- Assure cleanliness of dining and kitchen areas
- Assist in the preparation of food as necessary
- Daily set up and professional presentation of the food stand and menu items
- Basic cooking and grilling of standard menu items
- Maintain a high level of cleanliness in all food service areas, ensuring a clean stand and food preparation that meets health code standards

#### **Guest services – 25%**

- Provide a welcoming atmosphere to guests and hiking passersby
- Provide accurate trail information
- Assist guests with the check-in/check-out process
- Communicate with DEC on rescues, providing first aid when necessary

#### **Property Maintenance – 15%**

- Handle daily maintenance and monitoring of propane and water systems
- Execute daily cleaning operations in the lodge, cabins, and lean-tos
- Manage vault privy system, change barrels as needed
- Complete rotating weekly cleaning chores inside the lodge

## QUALIFICATIONS

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### Basic:

- A passion for outdoor education and a commitment to the mission, values, and vision of the Adirondack Mountain Club
- Self-driven and comfortable working both independently and with a team
- Valid driver's license and reliable transportation for work-related travel
- Experience with basic cooking and baking
- Ability to work outdoors, sometimes in inclement weather
- Ability to navigate 3.5 miles by foot over rough terrain with **heavy** pack loads of 40–50 lbs.

### Preferred:

- Some experience in a food service setting
- Some experience in a hospitality setting
- Some experience hiking in and around the Johns Brook Valley

## BENEFITS AND COMPENSATION

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Reports to: Johns Brook Facility Manager

Supervises: N/A

Classification: Full-time, Seasonal, non-exempt

Dates: Mid-May to Labor Day; option to stay through Indigenous Peoples' Day

Salary/Wage: \$16/hour

Benefits: Paid sick time

Perks: Free ADK membership; option for Leave No Trace Level 1 workshop; free ADK workshops; discounts on store merchandise and rental equipment.

Housing: Shared on-site housing available

## ORGANIZATIONAL STATEMENT

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As an organization, we appreciate a diverse set of skills and candidates eager and willing to grow and learn with our organization. As such, our job descriptions are general overviews, not a mandatory comprehensive list. If you feel passionate about our efforts and believe that you have the skills and aptitude to succeed in this role, we want to hear from you.

ADK affirms its commitment to equal employment opportunity for all individuals. Decisions about recruiting, hiring, training, promotions, compensation, benefits, and all similar employment matters are made in compliance with all federal, state and local laws and without regard to race, color, religion,

gender, ethnic or national origin, age, physical or mental disability, sexual orientation, gender identity, familial status, military status or any other classification protected by federal or state law. Any discrimination in the workplace against persons protected by equal employment opportunity laws is illegal and against policy.